Algoma

Nurse Practitioner-Led Clinic

GOVERNANCE COMMITTEE,
Terms of Reference
Role_
The role of the Governance Committee is to assistsupport the board by making recommendations
which help it function efficiently and fulfill its legal and ethical responsibilities. This is done through
governance policy development, recruitment strategies, training programs; and monitoring of board Board
activities , and evaluation of board members' performance
The Nominating Committee is a sub-committee of the Governance Committee with its own terms
of reference.
Membership_
The Governance Committee shall be comprised of:
Board Chair_
At least two other Board Directors_
Responsibilities_
1. Develop timeline for policy review by Committee.
2. Review boardBoard manual, governance policies and procedures, board portal and annual
board task list and calendar and present recommended changes to the board for approval. Tools
used to accomplish this include the annual motion list and the.
3. Review Board Portal Sections relating to Board Manual.
4. Review Annual Board of Directors Task List;
4.5. Present recommendations to Board periodically based on review timeline. Committee may
receive assistance by way of annual legislation review done by the Executive Director - NP
Lead
2. RecruitOversee and nominate suitable board members (see Nominating Sub-Committee)
3. Reviewreport, the QIP and update the dashboard annually \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
6. Coordinateresults of the annual board evaluation process. Feedback will be used to
developBoard Evaluation Survey.
4.7. Develop an annual board Board education and tasking schedule.
5.8. Select Committee Chair annually.
6. Conduct an annual standing committee evaluation and present recommendations for
any changes to the board at the May meeting.
/a. The Chair of the Committee is responsible for establishing Committee meeting

9. Performance on effectiveness of the Governance Committee will be assessed annually by Wendy Parine Board Chair Signature

10. The Committee will approve and monitor various measures of performance accountability.

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- 11. The Committee will collect and report to the Board the results of the Board Standing Committee Evaluations.
- 7-12. Minutes of all meetings are documented and presented to the boardBoard at the next general meeting by the Chair of the Committee with recommendations for approval.

Meeting Frequency

The Governance Committee will meet at least twice annually and every two months or at any time deemed necessary during intervals between regular meetings of the board.

Board Approval Date - November 12, 2018 Revised Date - June 10, 2019; May 12, 2020 **Formatted:** normaltextrun, Font: 11 pt, Font color: Auto, Character scale: 100%

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