

# Algoma

## *Nurse Practitioner-Led Clinic*

### Strategic Planning Working Group Meeting Minutes

**Date:** May 5, 2023

**Time:** 1:30 PM EST

**Attendees:** Lisa Bumbaco, Dominic Noel, Ashley Gearing

Items discussed as follows:

1. Reviewed 2022-2025 Strategic Plan (SP) draft goals and corresponding key performance indicator (KPI) as well as suggested balanced score card pillar. Organized in chart form as a continuation of the SP draft.
2. Discussed having a working draft and a condensed version for presenting and posting. The condensed version would have:
  - i. The balance score card pillars removed.
  - ii. Adding the responsibilities & required action to the goals section.
  - iii. Make goals section 2 columns and add the KPI in the second column.
3. Modified the new proposed dashboard to include the KPIs on the left-hand side of the chart.
4. Suggestion to remove the goals marked Red and keep the goals in Orange to be reviewed by the board for further input.
5. For the purposes of the presentation/review with the board have the old version of the dashboard and the new proposed version on one spreadsheet to allow for easier comparison.
6. Reviewed the next steps:
  - i. Finalization on the formatting of the SP draft (condensed version).
  - ii. Formatting of the new proposed dashboard.
  - iii. Request a special meeting to review the SP with the board at the May general meeting.
  - iv. Confirm presentation sections and present final draft to BOD.
  - v. Review as a working group again and then involve the SP committee.

Next Committee Meeting:

TBD