

Algoma

Nurse Practitioner-Led Clinic

Governance Committee Meeting Minutes

Date: February 12, 2024

Attendees: Theresa Scott, Deborah Graystone and Paul Cassan

Regrets:

Meeting called to order 5:00pm.

Items of note as follows:

1. Committee reviewed old Terms of Reference (TOR) and amendments made by Committee Members;
2. Committee developed new TOR and agreed to recommend to Board;
3. Two items were highlights for discussion at Board;
4. Theresa Scott will speak to Executive Director about annual legislation review to understand whether it will be relevant to the Governance Committee.
5. Theresa Scott will provide list of policies to Executive Director to confirm they are covered in existing policy manual (operations) or identify gaps and will ask for a report to Board regarding policy compliance.

Meeting adjourned at 6:15pm.

Next Meeting: To be scheduled by Chair after Board meeting and approval of TOR.