



March 7, 2024

Mr. Doug Abbott  
Board Chair  
Algoma Nurse Practitioner-Led Clinic  
443 Northern Avenue  
Sault Ste. Marie, Ontario P6B 4J3

**RE: 2023/24 – 2024/25 NURSE PRACTITIONER-LED CLINIC (NPLC) INTERIM LETTER AGREEMENT**

Dear Doug:

Thank you for your leadership in supporting the delivery of primary care services in Ontario. The Ministry of Health (the “Ministry”) previously entered into a funding agreement with Algoma Nurse Practitioner-Led Clinic (the “Recipient”). Effective April 1, 2023, the Ministry transferred its oversight of this agreement (including all of its associated amendments) (collectively referred to as the “Original Agreement”) to Ontario Health (“OH”) in accordance with the objectives set out in the *Connecting Care Act*, 2019.

At this time, we are pleased to provide you with the 2023/24 - 2024/25 NPLC Interim Letter Agreement (the “Interim Letter Agreement”) effective April 1, 2023, to March 31, 2025, to amend certain terms of the Original Agreement as described below. Please note that all capitalized terms used but not defined in the Interim Letter Agreement shall have the meaning ascribed to them in the Original Agreement.

Operational Increases for 2023/24 and 2024/25

OH is pleased to inform you of one-time operational increases intended to stabilize existing operations for 2023/24 and 2024/25. Approved funding is described in Schedule “A”.

Accordingly, OH and the Recipient (hereafter collectively referred to as “the Parties”) mutually acknowledge, understand and agree to the following:

1. The Original Agreement, including all amendments to date, are in full force and effect.
2. Schedule “A” of the Original Agreement is deleted in its entirety and replaced with the revised Schedule “A” attached to this Interim Letter Agreement.
3. Funds for 2023/24 are described in Schedule “A”- 2023/24 and Funds for 2024/25 are described in Schedule “A”- 2024/25.
4. The Recipient will also report on the spending of any additional Funds allocated via this Interim Letter Agreement to OH. Details will be reviewed by OH and the Recipient will return all unspent Funds to OH in accordance with the year-end settlement process.

Mr. Doug Abbott

March 7, 2024

Page 2

5. The performance and reporting requirements of the Original Agreement and this Interim Letter Agreement may be amended by OH, acting reasonably, from time to time and upon written notice to the Recipient. Where possible, OH will notify the Recipient in advance of implementation and any additional performance and/or reporting requirements will be added as a schedule to this Interim Letter Agreement.

**NEXT STEPS:**

- Please indicate your acceptance of the terms and conditions in this Interim Letter Agreement by signing in the space below the signature line, and returning an executed copy to [HealthSystem.Agreements@ontariohealth.ca](mailto:HealthSystem.Agreements@ontariohealth.ca) **within 1 week upon receipt of this letter.**
- If you have any questions about this letter, please contact Wei Cao, Manager, Performance and Accountability, Ontario Health at (437) 703-3267 or by email, at [Wei.Cao@ontariohealth.ca](mailto:Wei.Cao@ontariohealth.ca).
- If you have any questions about NPLC operations, please contact Hillary Deyne, Lead, System Strategy, Planning, Design and Implementation at Ontario Health by email, at [Hillary.Deyne@ontariohealth.ca](mailto:Hillary.Deyne@ontariohealth.ca).

We look forward to continuing to work with you and other healthcare partners in support of primary care services in Ontario.

Sincerely,



Elham Roushani  
Chief Financial Officer  
Ontario Health



Brian Ktytor  
Chief Regional Officer, North East and North West  
Ontario Health

Mr. Doug Abbott  
March 7, 2024  
Page 3

By signing below, I acknowledge that I have read, understand and agree to the terms and conditions stated in this letter.

**ALGOMA NURSE PRACTITIONER-LED CLINIC**

By:   
Name: Theresa L Scott  
Title: Board Chair  
Date: Mar 14, 2024

I have the authority to bind the organization.