

## Your Privacy Choices

Please contact our Privacy Officer if you want to:

- Access your own record: You can request to view or have a copy of your health record at any time (a fee may apply for copies).
- Correct your own health record: You can ask to have information in your record corrected or updated.
- Change or withdraw consent: You have the right to change or withdraw your consent to share your personal health information.

If you would like to know more about what personal health information is collected and how it is shared with our partner organizations, please contact our Privacy Officer.

Dominic Noel, Privacy Officer

705-942-4717 Ext. 3003

## Office of the Information and Privacy Commissioner of Ontario

If you have any issues or concerns about how your personal health information is being handled, you have the right to contact the Office of the Information and Privacy Commissioner of Ontario (IPC).

Office of the Information and Privacy Commissioner of Ontario

2 Bloor Street E, Suite 1400

Toronto, ON, M4W 1A8

416-326-3333 or 1-800-387-0073

[www.ipc.on.ca](http://www.ipc.on.ca)

Email address: [info@ipc.on.ca](mailto:info@ipc.on.ca)



**Algoma**  
*Nurse Practitioner-Led Clinic*

## Understanding Privacy

**A guide to the protection of your  
Personal Health Information**

## Your Personal Health Information (PHI)

We think you might be interested in knowing how we handle and protect your Personal Health Information which is necessary for us to provide you with the best possible care.

You should be aware that our information handling practices are a matter of public record and that there is a Privacy Officer that has been appointed to ensure that your PHI is protected.

Personal Health Information means identifying information about you related to:

- Your physical or mental health
- Providing healthcare to you
- Your health card number
- Your substitute decision maker
- Other information included in your health record

## Uses and Disclosure of Personal Health Information

We may use or share your PHI for the purposes of:

- Providing health care or assisting in the provision of care to the client;
- Processing payments for your treatment and care (OHIP, WSIB, private insurer or others);
- Plan, administer or manage the Organization and its programs;
- Activities to improve quality of care;
- Research as approved by Research Ethics Boards;
- Teaching and education;
- Compiling statistics;
- To comply with legal and regulatory requirements
- Fulfil other purposes permitted or required by law

## Who has access to your Personal Health Information?

All authorized agents of the Algoma NPLC and third parties that may access your information are contractually obligated to protect and keep private your information on behalf of the Algoma NPLC. Access may be provided to:

- The Algoma NPLC's medical staff, employees, authorized contractors;
- Other health care facilities or services that may be providing you with care;
- The Ontario Ministry of Health and Long-Term Care and their designated agents;
- A government-approved registry of personal health information that relates to a specific disease or condition (e.g. Cancer Care Ontario).